



Mohammed A. Alkahtani

PMP/ BAP/ BODG/ GRCP / CSBP / CISA

Digital Enablement with 8+Y of expertise in Digital transformation , Business Development & IT project Management .

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EDUCATION

BSc Business Information System with honour
University of Westminster - London

2010 - 2014
London-UK

CERTIFICATES

Strategy and Business Planning Professional Certification
(12/2022 - Present)

KPI Institute

Board Of Directors Governor Certified

London Governance & Compliance Academy Member

Professional GRC Certified

Open Compliance and Ethics Group

Certified Information Systems Auditor (CISA)

Information Systems Audit & Control Association

Certification Business Analyst practitioner

International Institute of Business Analysis (IIBA)

Project Management-Prince2

BCS - The Chartered Institute for IT

ORGANIZATION

Ministry of Industry and Mineral Resources

Governance committee Member

London Governance & Compliance Academy

Member

Open Compliance and Ethics Group

Member

International Professional Association Focused on IT Governance.

Member

International Institute of Business Analysis

Member

PROJECTS & ACHIEVEMENTS

Projects

- ◇ Digital transformation Planning & Execution - Functional Consultant - Saudi Aramco Base Oil Company .
- ◇ Compliance Office -Governance Committee Member - Ministry of Industry and Mineral Resources.
- ◇ Digital transformation Strategy & Planning - BDM - king Salman complex for Arabic language.
- ◇ Digital transformation Strategy & Planning - BDM - king Fahad National library.
- ◇ Digital transformation Strategy & Planning - BDM - Water Transmission and Technologies Co.
- ◇ IPO Strategy and business Plan - Business Development Manager - Mithaquna Holding .
- ◇ Operation Excellency - IT Team Lead - Luberef .
- ◇ SAP EHSM 5.0 & MOC 1.0 S/4 HANA Full Cycle implementation - Project Manager - Luberef .
- ◇ SAP SD/OTC/PM/CO Enhancement - (Phase 1 & 2) - System analyst - Luberef .
- ◇ SAP Implementation - (Phase 1 & 2) - System analyst - Luberef .

Achievements

- ◇ 8+ Digital Transformation SME (Policies ,Procedure, Best Practices ,Controls ,guidelines, KPI & OKR).
- ◇ 8+ Years of experience in Digital transformation , Project Management & GRC Support & Consultation.
- ◇ 9+ Expert in As-Is/To-Be, Gap Analysis, BBP, Training ,Documentation, Implementation & Post Go-live .
- ◇ 1st Compliance office establishment in Saudi Arabia for Ministry of Industry & Mining .
- ◇ 1st International partnership with pipeline of 41 MM in State of Kuwait - Tasheel Infotech .
- ◇ 1st Ministerial decree for Digital Transformation in State of Kuwait - Tasheel Infotech .
- ◇ Doubled partnerships (4 local , 1 GCC & 2 International) - Tasheel Infotech .
- ◇ New Sales & Marketing Department structure with Policies ,Procedure,Controls ,guidelines ,plans, KPI & OKR - Tasheel Infotech .

WORK EXPERIENCE

Business Development / Sales Lead

Business Development I Aramco JV - Cyberani Solution

11/2022 - Present

Reporting to CMO : Eng. Abdullah Alqarisha

Achievements/Tasks

- ◇ Enhance , maintain & experiment new Cybersecurity Planning for Aramco & Private sector .
- ◇ Setting goals and developing business and revenue plans toward BOD Objectives .
- ◇ Develop & Improving forecast accuracy for upcoming 3 years .
- ◇ Leading Stabilisation to peak performance by cross-functioning department employees .

Business Development Manager

Business Development I Tasheel InfoTech - 1 yr

10/2021 - 10/2022

Reporting to CEO : Eng. Osama Tashkandi

Riyadh, Saudi Arabia

Tasks/Responsibility

- ◇ Enhance , maintain and experiment new Digital Transformation operation & Planning for new Government/ Semi-Government client & partnership .
- ◇ Accelerate digitalisation with key stakeholders to develop digital strategy, roadmaps and partner with implementation teams to ensure the successful delivery of digital needs.
- ◇ Establish new Governance , Risk & compliance strategy & Methodology.
- ◇ Setting goals and developing business and revenue plans toward BOD Objectives.

ORGANIZATION

Information Systems Audit & Control Association

Member

BCS - The Chartered Institute for IT

Member

SKILLS

Digital Transformation Consultancy



GRC



BUSINESS / IT AUDITING



Leadership



Project Management



SAP Consultation



LANGUAGES

English



Arabic



WORK EXPERIENCE

IT Business Manager

IT Department I Saudi Aramco (Luberef) - 7 yrs 1 mos

09/2014 - 09/2021

Jeddah , Saudi Arabia

Tasks/Responsibility

- ◇ Knowledge & expertise in as SAP OTC/ SD Consultation integrations & interfaces for S-Oil (South Korea) , MOTIVA (USA) & Luberef (Saudi Arabia) alliance .
- ◇ Execute operation excellency with Saudi Aramco business excellency team .
- ◇ Enhancement & Development of IT & communication department GRC ,KPI ,Policy, Procedure & Best Practice .
- ◇ Data Management & Information governance planning and execution with cyber security authority & National Information Centre .

Application Supervisor (A)

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09/2018 - 10/2018

Tasks/Responsibility

- ◇ Lead a team of SAP Functional, ABAP & Technical Consultant .
- ◇ Collaborate with Clients and senior management to insure acceptable SLA .
- ◇ Integrate activities with business unit and ensure successful implementation and support of project efforts.

System Senior Analyst

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01/2015 - 12/2016

Tasks/Responsibility

- ◇ Define business roadmap to anticipate, plan and capture adequate future enhancements in Sales, Customer Services, Accounting department .
- ◇ QA/QC of developed programs related to SAP FICO , SD , MOC & EHS .
- ◇ Configure & Enhancements of SAP Sales , Distribution and Financial Accounting .

System Analyst

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09/2014 - 12/2014

Tasks/Responsibility

- ◇ System Analyse & processes mapping between weigh bridge and SAP Distribution.
- ◇ Business detailed design documentation & functional specs for development activities Including Of Management Of Change & EHS Module .
- ◇ Performing structured testing activities, test plan , functional tests & UAT for Sales, distribution & MOC Modules .
- ◇ Coordinating with development teams/data teams/ training teams for execution and solution support & documentation.

On Job Training

IT Infrastructure Department I King Fahad Medical City - 4 Months

05/2013 - 08/2013

Riyadh , Saudi Arabia

Medical City

Tasks/Responsibility

- ◇ Communicated with upgrading project managers & system administrators.
- ◇ Reviewed and analyse tickets for the national Turn Over to Production process.
- ◇ Installation of new devices into production & summary feedback to Team leader.
- ◇ Configured wireless devices through confirming standardised configuration .

Summer Internship

IT Department I Saudi Aramco -Luberef - 4 Months

05/2012 - 08/2012

Jeddah , Saudi Arabia

Oil & Gas

Tasks/Responsibility

- ◇ COOP training with network administrator to troubleshoot and configure Cisco servers and routers.
- ◇ Software administrator training & working on installation & configuration In-house application .
- ◇ Involved in configuring , testing & Download SAP SAP GUI (FrontEnd), for end users.